

400 County Center
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*A Municipal Advisory Council to the
 San Mateo County Board of Supervisors*



Everardo Rodriguez, Chair
 Beatriz Cerrillo, Vice-Chair
 Rosario Gonzalez
 Linda Lopez
 Rosaura Lopez
 Mary Martinez
 Yesenia Mendez, Youth Member

**North Fair Oaks Community Council
 Meeting Minutes**

Thursday, June 28, 2018

7:00 p.m.

Fair Oaks Community Center, Multipurpose Room, 2600 Middlefield Road, Redwood City

Issue	Discussion
Roll Call	Present: Everardo Rodriguez, Rosaura Lopez , Rosario Gonzalez, Linda Lopez, Yesenia Mendez Absent: Beatriz Cerrillo County Staff: Mike Callagy – Assistant County Manager, Melissa Andrikopoulos – Deputy County Counsel, Victor Gaitan – Office of Community Affairs
Public Comment	<ul style="list-style-type: none"> No public comment
Presentation on the Multi-Family & Single Family Energy Rebate Program	<ul style="list-style-type: none"> Presentation by Rachael Londer, Office of Sustainability Small and medium-sized businesses can receive free energy audit through the Energy Watch Program. Multifamily Property Owners can get a free energy consultation and \$750 per unit cash rebate for energy upgrades through BAYREN. Single Family Property Owners can get up to \$3100 rebate for energy upgrade through the BAYREN program. Community members can also get free, independent energy advice over the phone. Energy and water tool kit can be checked out at any County library.
Questions from Council Members	<ul style="list-style-type: none"> Council member Rosario Gonzalez asked what outreach had been done to promote these programs. Ms. Londer answered that social media, targeted mailers, informational workshops and flyers were utilized to promote these programs, but additional outreach could be done.

	<ul style="list-style-type: none"> • Council member Linda Lopez asked to clarify how the multi-unit program works and how were they doing the outreach to the property owners • Ms. Londer clarified the scope of the program and answered that multi-unit property owners were identified by Assessor Office records and contacted by phone, mail and email. • Chair Everardo Rodriguez asked if the programs were exclusive for North Fair Oaks and income-qualifying • Ms. Londer answered they are all county-wide programs and only the PG&E program was income-qualifying • Council member Rosaura Lopez asked if the BAYERN program was county-wide • Ms. Londer answered the BAYERN program was for the whole Bay Area
Public Comment	<ul style="list-style-type: none"> • No public comment.
Presentation on the Community Collaboration for Children’s Success	<ul style="list-style-type: none"> • Presentation by Shireen Malekafzali, San Mateo County Health System • CCCS identifies communities with a higher risk for youth to enter the juvenile justice system or to abuse substances and collaborate with those communities in engaging the youth and families to mitigate those risks.
Questions from Council Members	<ul style="list-style-type: none"> • Council member Linda Lopez commented on the importance of getting input from youths and asked for an update following the Community Collaboration meeting. She also encouraged the Council to help recruit neighborhood champions to the Collaboration meeting. • Council member Rosaura Lopez asked how many neighborhood champions was the Collaboration looking for. • Ms. Malekafzali answered they were looking for 12-15 champions per neighborhood. The champions can be either youths or adults. • Chair Everardo asked if the Collaboration was sending the recruitment information to local schools. • Ms. Malekafzali answered they were sending it to school board members through the Neighborhood Leadership Group.
Public Comment	<ul style="list-style-type: none"> • No public comment.
Consideration of an Off-Street Parking Exception,	<ul style="list-style-type: none"> • Presentation by Helen Gannon, Planning and Building Department • The applicant proposed to add a third bedroom and keep an attached one-car garage in conjunction with a bedroom addition/remodel at the rear of a single-story family residence and be exempted from the two covered off-street

<p>pursuant to the County Zoning Regulations Section 6120 (Parking Exceptions), to allow a one-car garage where two-car covered parking is required (in association with a proposed one-bedroom addition and remodel), located at 3240 Bay Road in the unincorporated North Fair Oaks area of San Mateo County</p>	<p>parking space requirement.</p> <ul style="list-style-type: none"> • This application is in compliance of North Fair Oaks Community Plan Policy 5C (Housing) and the General Plan Policy 8.9 and 8.36
<p>Questions from Council Members</p>	<ul style="list-style-type: none"> • Council member Linda Lopez asked to clarify the existing capacity of the garage and if it was used for parking or storage • Ms. Gannon answered that there is currently one parking space in the garage and two uncovered parking spots in the driveway. • Chair Everardo asked if the residents in the proximity were notified. • Ms. Gannon answered that properties within 300 feet were notified and no comments were submitted.
<p>Public Comment</p>	<ul style="list-style-type: none"> • No public comment.
<p>Council Action</p>	<ul style="list-style-type: none"> • Motion: Linda Lopez/ Second: Rosaura Lopez • Yes: 5 Rodriguez, Linda Lopez, Gonzalez, Rosaura Lopez, Mendez • No: 0

<p>Presentation on a new, three-story, 10,671 sq. ft. mixed-use development (PRE2018-00034), consisting of 1,330 sq. ft. of commercial space and a parking garage on the first floor and 8- condominium units (9,341 sq. ft. total) on the second and third floors. The building site (APN 060-092-140) is located at 3252 Middlefield Road, at the corner of 6th Avenue and Middlefield Road in the unincorporated North Fair Oaks area of San Mateo County. The project requires a Major Subdivision, a Bayside Design Review Permit,</p>	<ul style="list-style-type: none">• Presentation by Erica Adams, Planning and Building Department and Jennifer Master, SDG Architecture• The proposed development will have six 2-bedroom and two 3-bedroom condominium units and 1330 sq. ft of commercial space.
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<p>and the preparation of an Initial Study per the California Environmental Quality Act</p>	
<p>Questions from Council Members</p>	<ul style="list-style-type: none"> • Council member Rosario Gonzalez asked to clarify the number of parking space per unit development. • Ms. Master answered that there will be 1 parking space per residential unit and 2 parking spaces per commercial unit. • Chair Rodriguez asked to clarify the location for the entrance of the parking garage and the commercial units. • Ms. Master answered that the garage entrance will be on Sixth Ave and the commercial front will be facing Middlefield Road. • Council member Linda Lopez asked if the developer had considered building the garage underground. • Ms. Master answered that the lot is too small and it will be cost-inhibitive to build an underground parking garage. • Council member Linda Lopez asked if any of the 8 housing unit will be affordable housing. • Ms. Master answered that one out of the 8 units will be affordable low-cost housing. • Council member Linda Lopez asked if the developer had met with the surrounding neighborhood about this project. • Ms. Master answered that they were open to the idea but no one has asked • Council member Rosaura Lopez concur with Council member Linda Lopez about her support in engaging the community in the development process and her concern in lack of parking spaces.
<p>Public Comment</p>	<ul style="list-style-type: none"> • Ms. Penny Durham, resident of North Fair Oaks, commented that the proposed development exceeds the floor-area ratio and expressed her concern in lack of parking spaces • Mr. Lionel de Maine, Director of Sequoia Adult School, agreed with Ms. Durham that this development will take away parking spaces from the community. Also, Mr. de Main also noted that the intersection at Sixth Ave and Middlefield Ave had frequent accidents. The construction at the proposed site will further endangered the safety at that intersection.

	<ul style="list-style-type: none"> • Sister Irene, staff at nearby bookstore, expressed concern about the type of business that will occupy the commercial space. • Council member Linda Lopez commented that the County had ban new liquor stores and adult bookstores from opening • Mr. Rosando Sanchez, property owner near the proposed development, expressed concern about lack of parking spaces and safety at the Sixth Ave & Middlefield Road intersection. • Chair Rodriguez concurred with Council member Linda Lopez’s suggestion on the developer having a stakeholder meeting with nearby residents. • Ms Adams supplemented that the presented plan was only a draft, but under the State’s Housing Accountability Act, the developer may apply to waive 2 zoning requirements when they provide a affordable housing unit.
<p>North Fair Oaks Council Member Selection Subcommittee Creation Discussion</p>	<ul style="list-style-type: none"> • Chair Rodriguez asked how many applicants applied • Victor Gaitan, Office of Community Affairs, responded that after two months of recruitment, there were 4 eligible adult applications and 1 youth application. Supervisor Slcoum had asked the Council to form a subcommittee to read the applications, hold interviews and recommend suitable applicants to the Supervisor for his final review. • Chair Rodriguez reminded the Council that there were 2 adult vacancies and 1 youth alternate vacancy. The Council has been recommended to form a 3-member subcommittee to be part of the selection process. • Chair Rodriguez asked what is the additional time commitment for the subcommittee members. • Mr. Gaitan answered it would be up to the subcommittee members to decide the specific commitment. • Chair Rodriguez suggested there would be 3 to 4 meetings for the subcommittee members, one to read the applications, one to interview the candidates, and one to discuss with the Supervisor. • Council member Linda Lopez suggested they can just interview all 5 candidates in one night and review the applications just prior to the interview. • Mr. Gaitan said he can send the applications ahead of time for subcommittee members to review.
<p>Council Action</p>	<ul style="list-style-type: none"> • The Council designated Chair Rodriguez, Council members Rosario Gonzalez, and Rosaura Lopez to form the North Fair Oaks Council Member Selection Subcommittee • Motion: Linda Lopez/ Second: Rosaura Lopez • Yes: 5 Rodriguez, Linda Lopez, Gonzalez, Rosaura Lopez, Mendez

	<ul style="list-style-type: none"> No: 0
Public Comment	<ul style="list-style-type: none"> No public comment.
Supervisor's Report	<ul style="list-style-type: none"> No Supervisor's Report.
County Manager's Report	<ul style="list-style-type: none"> Mr. Callagy reported that at the Neighborhood Response Team meeting, they discussed illegal dumping in the community and how the County could better educate the public. Mr. Callagy reminds the community it is illegal to discard items in public right of way and violators can be fined up to \$3000 per item dumped. Mr. Callagy said he did not have any new information to report out about the Stanford Project, however, he saw a video online of the project and noticed the progress they had made. The County would like to arrange a tour for the Council in the future to see if there will be any opportunities for the community at that location.
Council Member's Report	<ul style="list-style-type: none"> Council member Linda Lopez asked if the security cameras installed were operational. Mr Callagy reported that one of the four cameras got shot up and damaged. The County was in the process of purchasing more cameras. Council member Linda Lopez noticed that there had been an increased firework activity in the neighborhood and asked if the County will do anything differently to locate those activities. Mr. Callagy answered that the Sheriff's Office did not have a Shot Spotter in North Fair Oaks but the frequency of patrols would be increased and a banner would be put up on Middlefield Road to remind residents that fireworks are illegal in North Fair Oaks. Fire Inspectors had been going around the neighborhood to search for illegal fireworks. Community members could also call a nonemergency hotline to report any fireworks. Chair Rodriguez commented that he learned from a community meeting that the Redwood City Police Department was coordinating with the Sheriff's Office in deterring fireworks and enforcing the law. Council member Rosaura Lopez reported that she found a lot of garbage along 5th Ave on the Cleanup Day. She asked for flyers to be put up to educate the public about illegal dumping.

	<ul style="list-style-type: none"> • Chair Rodriguez agreed and added that the community needs more trash cans, but it would be inevitable to find littering along commercial corridors. • Council member Rosaura Lopez asked what is the street sweeping schedule for North Fair Oaks. • Mr. Callagy answered that Middledfield Road is swept every Friday and most other areas are swept once a month. • Council member Linda Lopez reported that the Public Art Workgroup was planning for the 5th Ave Underpass Project and encouraged any interested community member to join the next meeting on July 9th at the Fair Oaks Clinic. • Chair Rodriguez apologized for the cancellation of the study session and acknowledged that he received complaints from community members for not receiving notifications about the cancellation of the study session. • Mr. Gaitan also confirmed that there were community members who went to the study session. The Office of Community Affairs did not do any formal outreach but a cancellation notice was sent out via Nextdoor. • Council member Linda Lopez suggested that they should notify the Fair Oaks Community Center to post a sign at the entrance next time there is a cancellation.
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Next Meeting
<p>North Fair Oaks Community Council Study Session Thursday, July 19, 2018 Fair Oaks Community Center</p> <p>North Fair Oaks Community Council Regular Meeting Thursday, July 26, 2018 at 7:00pm Fair Oaks Community Center, Multipurpose Room</p>