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*A Municipal Advisory Council to the  
 San Mateo County Board of Supervisors*



Everardo Rodriguez, Chair  
 Beatriz Cerrillo, Vice-Chair  
 Melinda Dubroff  
 Rosario Gonzalez  
 Linda Lopez  
 Rosaura Lopez  
 Mary Martinez  
 Yesenia Mendez, Youth Member

**North Fair Oaks Community Council  
 Meeting Minutes**

**Thursday, September 28, 2017**

**7:00 p.m.**

**Fair Oaks Community Center, Multipurpose Room, 2600 Middlefield Road, Redwood City**

Issue	Discussion
<b>Roll Call</b>	Present: Beatriz Cerrillo, Linda Lopez, Rosaura Lopez, Rosario Gonzalez, Mary Martinez, Melinda Dubroff, Yesenia Mendez Absent: Everardo Rodriguez
<b>Public Comment</b>	<ul style="list-style-type: none"> <li>• Delmy Cazzalli (NFO Resident): Has concerns with illegal activities in NFO. Says that kids from Sequoia High School doing illegal things. Has contacted the Sheriff's Office but the kids always hide when they drive by.</li> <li>• Jennifer Wone (Palo Alto Housin): Palo Alto Housing will be proposing a 67 unit affordable housing project in North Fair Oaks. There will be an information session on Thursday, October 5 from 6:30pm-8:30pm at the Siena Youth Center.</li> </ul>
<b>Sheriff's Report</b>	<ul style="list-style-type: none"> <li>• Presentation by Lieutenant Christina Corpus</li> <li>• Review of crimes activities between the 1<sup>st</sup> Quarter and the 2<sup>nd</sup> Quarter of 2017. There were 3,282 calls in Q1 and 3,501 calls in Q2</li> <li>• Deputy foot patrol has increased</li> <li>• There is a minimum of 1 Spanish speaking deputy per patrol team</li> <li>• The Sheriff's Office created a calendar in English and Spanish to remind the community of the street sweeping days</li> <li>• Violent crimes are down 17% from 2016 and property crimes are down 16% from last year.</li> <li>• Juvenile crime statistics for 2017 YTD were also presented</li> </ul>

	<ul style="list-style-type: none"> <li>• Lt. Corpus referenced two cases in which firearms were recovered and in which burglars were caught</li> <li>• The CARON program is hosting the North Fair Oaks Community Academy which started on September 25 located at VERBO Family church</li> <li>• On October 22 the Sheriff’s Office will host coffee and donust at St. Anthony’s Church from 9:00am-12:30pm</li> <li>• Sheriff’s Deputies read to the children at Fair Oaks Library every Tuesday</li> <li>• The Sheriff’s Office is co-hosting a childrens haloween party with the library on Wednesday, October 25 between 4:00pm and 6:00pm. There will be a costume contest, prizes, scary stories and treats</li> <li>• On November 15, they Sheriff’s Office will host an immigration forum at the Siena Youth Center from 6:30pm-8:00pm</li> <li>• On December 2 between 10:00am and 1:00pm, the Sheriff’s Office and the Siena Youth Center will host a community basketball game</li> <li>• Patrol Deputies assist with feeding the community at St. Anthony’s dining hall every Friday</li> <li>• Deputies stop by Fair Oaks Community School and Garfield Community School at lunch time to have lunch with the kids</li> <li>• Non Spanish-speaking deputies are handing out cards to Spanish-speaking individuals that they stop to let them know that the Sheriff’s Office does not cooperate with Federal Immigration Officials</li> <li>• Lt. Corpus showed the video that the Sheriff’s Office made showing the community work and relationship building that has happened in North Fair Oaks</li> <li>•</li> </ul>
<p><b>Questions from Council Members</b></p>	<ul style="list-style-type: none"> <li>• Rosaura Lopez: Do people get a notice when they’re going to get a parking ticket?</li> <li>• Lt. Corpus: Community Service Officers chalk tires and if they know who the car belongs to they’ll advise the residents or business owners that the time is coming up.</li> <li>• Mary Martinez: Do you have programs for parents to help them understand issues that teens are going through?</li> <li>• Lt. Corpust: Yes, we have classes through the CARON program to educate parents on minors drinking, using drugs, etc...</li> <li>•</li> </ul>

<b>Public Comment</b>	<ul style="list-style-type: none"> <li>No public comment</li> </ul>
<b>Parking Restrictions at the Parking Lot located at 3060-3080 Middlefield Road</b>	<ul style="list-style-type: none"> <li>Presentation by Joe Lo Coco</li> <li>New parking lot at Middlefield Road and Second Avenue</li> <li>All existing diagonal parking spaces on Middlefield Road will be replaced with parallen parking spaces</li> <li>This will reduce available parking from 125 spaces to 70 spaces</li> <li>New County operated lots will offset this loss of on-streetparking by adding 59 spaces, a net gain of 4 parking spaces</li> <li>No overnight parking will be allowed. Parking will only be allowed from 7am-10pm</li> <li>Parking will be limited to 2 hours and will be enforced on weekdays and weekends</li> <li>The purpose of the parking restrictions is to make parking available for business patrons</li> <li>The lots are not intended to be used for resident overflow parking</li> <li>The restrictions are also in place to manage factors such as overnight parking that commonly result in increased trash</li> <li>The lot at Middlefield and Second is expected to be completed in November 2017 and construction on the lot at Berkshire and Huntington Ave will begin in early 2018</li> <li></li> </ul>
<b>Questions from Council Members</b>	<ul style="list-style-type: none"> <li>Melinda Dubroff: Will there be a garbage can at the lot at Middlefield and Second Ave.</li> <li>Joe Lo Coco: It's not planned at the moment, although trash cans might be placed at places along the sidewalk when the redesign happens</li> <li>Linda Lopez: Are there going to be any trees?</li> <li>Joe Lo Coco: Yes, there will be some landscaping, a couple trees and bushes</li> <li>Rosaura Lopez: Have you thought about having overnight parking for businesses?</li> <li>Joe Lo Coco: No because we don't want people parking there overnight to limit trash at the lot</li> </ul>
<b>Public Comment</b>	<ul style="list-style-type: none"> <li>No public comment</li> </ul>
<b>Use permit to allow an accessory building to be located within</b>	<ul style="list-style-type: none"> <li>Presentation by Carmelisa J Morales</li> <li>Project proposal is to build a 464 sq.ft detached one car garage with an attached one-car carport</li> <li>Location it 12.5 ft form the rear property line and witing the rear quarter of the parcel</li> </ul>

<p><b>the rear quarter of the parcel where, in the case of a parcel abutting upon two or more streets, accessory buildings may not encroach upon the outer quarter of the parcel nearest either street. The project is located at 3520 Bay Road in the unincorporated North Fair Oaks area of San Mateo County.</b></p>	<ul style="list-style-type: none"> <li>• Proposal also includes legalization of the unpermitted conversion of the 522 sq.ft attached two-car garage into a conditioned space</li> <li>• Project complies with the North Fair Oaks Community Plan and is categorically exempt from the California Environmental Quality Act (CEQA)</li> <li>• One neighbor provided comments that they would like the proposed structure set back at least 15 ft. from the side walk and be subject to the daylight plane requirement, that no trees be removed and that unmaintained fences be maintained</li> </ul>
<p><b>Questions from Council Members</b></p>	<ul style="list-style-type: none"> <li>• Melinda Dubroff: Does the use permit include the removal of the fence?</li> <li>• Carmelisa Morales: It does not</li> <li>• Melinda Dubroff: is it common for the county to approve fences that extend beyond the property line</li> <li>• Carmelisa Morales: Approvals vary on a case-by-case basis</li> <li>•</li> </ul>
<p><b>Public Comment</b></p>	<ul style="list-style-type: none"> <li>• Property Owner: We recognize that the fence is ugly and we plan to do something about it, we're just not sure what yet</li> <li>• Jeff Mitchel, Neighbor: Is there going to be a driveway entrance from spring street into the garage?</li> <li>• James Coulter, Neighbor: In favor of the project, scope is small. Notes that project should improve aesthetics of the area</li> </ul>
<p><b>Council Action</b></p>	<ul style="list-style-type: none"> <li>• Council voted 6-0 to approve the use permit</li> <li>• Youth member Yesenia Mendez had not been sworn in yet so she was unable</li> </ul>

	to vote.
<p><b>Consideration of an off-street parking exception, pursuant to section 6177 of San Mateo County’s Zoning Regulations, to allow one covered parking space where two are required and to allow one uncovered parking space located in the front yard setback located at 499-6<sup>th</sup> Avenue in the unincorporated North Fair Oaks area of San Mateo County</b></p>	<ul style="list-style-type: none"> <li>• Presentation by Laura Richstone</li> <li>• Applicant proposal includes an addition/remodel to add 726 sq.ft to the rear and side of the residence to create a new 3<sup>rd</sup> bedroom, office, and 2 bathrooms</li> <li>• The applicant intends to demo the existing carport and construct a new single car garage</li> <li>• The off-street parking exception would allow one covered parking space where two are required and one uncovered parking space located off of the driveway in the front yard setback</li> </ul>
<p><b>Questions from Council Members</b></p>	<ul style="list-style-type: none"> <li>• Linda Lopez: Will any trees be removed?</li> <li>• Laura Richstone: No trees will be removed</li> <li>• Linda Lopez: Where there any comments from the public?</li> <li>• Laura Richstone: Public notice was sent to the neighbors 10 days before the meeting (in Spanish and English) and no comments were received</li> <li>•</li> </ul>

<b>Public Comment</b>	<ul style="list-style-type: none"> <li>• No public comment</li> </ul>
<b>Council Action</b>	<ul style="list-style-type: none"> <li>• The council voted 6-0 to approve the off-street parking exception</li> </ul>
<b>Supervisor's Report</b>	<ul style="list-style-type: none"> <li>• No report</li> </ul>
<b>County Manager's Report</b>	<ul style="list-style-type: none"> <li>• Assistant County Manager Mike Callagy gave updates on the following items: <ul style="list-style-type: none"> <li>○ The Fifth Avenue beautification project</li> <li>○ The next council study session will be on November 1. The County's North Fair Oaks Neighborhood Response Team will be presenting at the study session</li> </ul> </li> </ul>
<b>Council Member's Report</b>	<ul style="list-style-type: none"> <li>• Linda Lopez attended the Palo Alto Housing regarding the proposed below market rate apartments on El Camino Real in North Fair Oaks</li> <li>• The Siena Youth Center will have a Community Law Night on Monday, November 6</li> <li>• Linda Lopez requested that the County follow up with the Town of Atherton regarding the proposed changes to the intersection at El Camino Real and Selby Lane</li> <li>• Melinda Dubroff requested that the County look into the issue of cars making u-turns at the intersection of Middlefield Road and 9<sup>th</sup> Avenue</li> </ul>

<b>Next Meeting</b>
<p><b>North Fair Oaks Community Council Study Session</b>  <b>Wednesday, November 1, 2017</b>  <b>Fair Oaks Community Center</b></p> <p><b>North Fair Oaks Community Council Regular Meeting</b>  <b>Thursday, October 26, 2017 at 7:00pm</b>  <b>Fair Oaks Community Center, Multipurpose Room</b></p>