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*A Municipal Advisory Council to the  
 San Mateo County Board of Supervisors*



Linda Lopez, Chair  
 Rafael Avendano, Vice-Chair  
 Laura Caplan  
 Beatriz Cerrillo  
 Mary Martinez  
 Dale Miller  
 Everardo Rodriguez  
 Esperanza Vázquez  
 Diane Zermeno, Youth Member  
 Jose Rodriguez, Alternate Youth Member

**North Fair Oaks Community Council  
 Meeting Minutes**

**Thursday, February 26, 2015**

**7:00 p.m.**

**Fair Oaks Community Center Multi-Purpose Room, 2600 Middlefield Road, Redwood City**

Issue	Discussion	Decision/ Next Step/Action
<b>Roll Call</b>	<p>Present: Rafael Avendano, Laura Caplan, Beatriz Cerrillo, Linda Lopez, Mary Martinez, Everardo Rodriguez, Jose Rodriguez, Esperanza Vasquez and Diane Zermeno</p> <p>Absent: Dale Miller</p>	
<b>Swearing-In of Everardo Rodriguez and Mary Martinez to the North Fair Oaks Community Council</b>	<p>Everardo Rodriguez and Mary Martinez were sworn into the North Fair Oaks Community Council by San Mateo County Supervisor Warren Slocum.</p>	
<b>Public Comment</b>	<p>Kent Manske, North Fair Oaks resident, stated that the Council should weigh in on decisions that will be made on El Camino Real which will affect North Fair Oaks. Currently Menlo Park and Atherton are having public workshops to discuss safety concerns on El Camino Real. Mr. Manske made a request to the Council to be engage in the discussion/process.</p> <p>Kyle Shaffer, Principal at Kipp Excelencia Community Prep, stated that a lot of parents from North Fair Oaks were asking for more community school choices. Kipp is one of the schools coming to North Fair. Mr. Shaffer also explained that Kipp has been working with the Redwood City School District, who has given the school temporary</p>	

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	<p>home at Kennedy Middle School for the next school year. Kipp’s goal is to find a location within North Fair Oaks.</p> <p>Eva Orbach, Community Organizer for Innovate Public Schools, stated that their mission was to bring world class education to children around Silicon Valley. Ms. Orbach noted that Rocketship Redwood City is hoping to move into 860 Charter Street in North Fair Oaks, but will be unable to do so by this fall. Lastly, Ms. Orbach invited the Council to the March 11<sup>th</sup> community meeting in celebration of the parents’ work to build a strong education for children in the future.</p>	
<p><b>Approval of Minutes</b></p>	<p>Minutes for the NFOCC meetings dated January 22, 2015.</p> <p>Youth member Diane Zermeno noted that she was present at this meeting.</p> <p>Councilmember Laura Caplan made a motion to approve the minutes with the amended changes for January 22, 2015. Councilmember Beatriz Cerrillo seconded the motion</p> <p>Councilmembers Rafael Avendano, Laura Caplan, Beatriz Cerrillo, Linda Lopez, Mary Martinez, Everardo Rodriguez, Esperanza Vasquez and Diane Zermeno approve the minutes.</p>	
<p><b>Presentation of Restaurant Placarding Program</b></p>	<p>Emmy Myszkia, Environmental Health Services, provided the following overview:</p> <p>Since October 2014, Environmental Health Services (EHS) has been conducting outreach meetings to introduce the proposed Food Placarding System to the impacted food facilities throughout the County. EHS has answered questions, addressed concerns, and collected feedback.</p> <ul style="list-style-type: none"> <li>• EHS worked closely with San Mateo County Board Aides, City Managers, and Chambers of Commerce to arrange meetings in each jurisdiction.</li> <li>• Attention was given to language needs (Spanish and Chinese presentations were arranged) and to the days and times most convenient to business operators.</li> </ul>	

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	<ul style="list-style-type: none"> <li>• Over a dozen presentations were made with limited turnout, just over 100 people attended.</li> <li>• In addition, EHS staff has been introducing the proposed Food Placard System during routine inspections, reaching over 600 facilities from October 2014 - February 2015.</li> </ul> <p>Next steps are:</p> <ul style="list-style-type: none"> <li>• During the last two weeks of February, EHS will contact each Supervisorial office to give an update on the Food Placarding System outreach and to discuss any additional opportunities to be achieved before presenting the proposed ordinance to the Board of Supervisors on May 12<sup>th</sup>.</li> <li>• EHS anticipates increased interest if the proposed Food Placarding System is approved by the Board of Supervisors. In anticipation, EHS has started to develop an outreach plan to food facility operators and the general public for later in the year. In addition, materials are being developed for on “How to Get a Green Placard.</li> </ul> <p>Councilmember Everardo Rodriguez asked if there are any plans to educate the public.</p> <p>Kamiesha Nichols, EHS, mentioned that once the Board of Supervisors approves the ordinance, they will begin to educate the public.</p> <p>Councilmember Beatriz Cerrillo asked if a market, for example Safeway, would have to have each section of the store put up placarding such as the Bakery and Deli sections. Ms. Nichols noted they will have a different placard.</p> <p>Councilmember Mary Martinez asked where placards would be placed in school cafeterias and whether the students would be educated about the placards. Ms. Nichols stated that the placards would be posted in the cafeterias. Currently they are looking into the education for students.</p> <p>Councilmember Laura Caplan asked how the placarding program would benefit the public. Ms. Myszkia noted that placarding would allow the public to know if the business has a violation or not. Currently, businesses are not required to put up any notice if they have a violation. With the placard system, the public would be aware that</p>	

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	<p>the business has a violation and it would give an incentive for the business to correct the problem quickly.</p>	
<p><b>Election of Officers</b></p>	<p>Councilmember Rafael Avendano made a motion to nominate Linda Lopez as Chair. Alternate Youth Member Jose Rodriguez seconded the motion.</p> <p>Councilmembers Rafael Avendano, Laura Caplan, Beatriz Cerrillo, Mary Martinez, Everardo Rodriguez, Esperanza Vasquez and Diane Zermeno approved the nomination.</p> <p>Councilmember Laura Caplan made a motion nominate Rafael Avendano as Vice Chair. Council member Everardo Rodriguez seconded the motion.</p> <p>Councilmembers Laura Caplan, Beatriz Cerrillo, Linda Lopez, Mary Martinez, Everardo Rodriguez, Esperanza Vasquez and Diane Zermeno approved the nomination.</p> <p>Councilmember Rafael Avedano made a motion to nominate Everardo Rodriguez as Secretary. Council member Beatriz Cerrillo seconded the motion.</p> <p>Councilmember Rafael Avendano, Laura Caplan, Beatriz Cerrillo, Linda Lopez Mary Martinez, Esperanza Vasquez and Diane Zermeno approved the nomination.</p>	
<p><b>Approve Silhouettes and colors for the North Fair Oaks entrance signs</b></p>	<p>Elizabeth Dallman, NFO Forward, presented the following summary:</p> <p>Based on the input from the community meeting held on January 27, 2015, the North Fair Oaks Public Art Workgroup developed a recommendation to use the silhouette shapes deemed most popular based on the votes submitted. Each sign will consist of a silhouette about 10 feet tall with “North Fair Oaks” printed in white text going up the spine of the sign. The conceptual colors identified by the workgroup are still being researched with fabricators to ensure that colors used for the signs are the most durable and longest lasting options possible. The workgroup also agreed to avoid any gang related colors as a way to prevent graffiti that might occur as a result. Ms. Dallman asked that the council approve the North Fair Oaks Public Art</p>	

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	<p>Workgroup’s recommendation for 4 entrance signs at the following locations: 5<sup>th</sup> Ave near El Camino (the musician), Middlefield Road at Semicircular (a father with children), 5<sup>th</sup> &amp; Fair Oaks (skateboarder), and 2600 Middlefield Road (a mother with a child).</p> <p>Councilmember Rafael Avendano made a motion to approve the Skateboarder, Father with children, and Mother with child with the addition of having a ponytail on the Mother with child. Councilmember Everardo Rodriguez seconded the motion.</p> <p>Councilmember Rafael Avendano, Laura Caplan, Beatriz Cerrillo, Linda Lopez Mary Martinez, Everardo Rodriguez, Esperanza Vasquez and Diane Zermeno approved the nomination.</p> <p>Councilmembers requested that the Musician’s position and hat change.</p>	
<b>Supervisor’s Report</b>	<p>San Mateo County Supervisor Warren Slocum, reported the following:</p> <ul style="list-style-type: none"> <li>• Supervisor Slocum held the 2<sup>nd</sup> Annual North Fair Oaks Community Leaders Breakfast to acknowledge the amazing work underway and to recognize the leaders in the business, nonprofit communities, and in County Government who are making progress in North Fair Oaks.</li> <li>• The Board of Supervisors will be hosting an Affordable Housing Study Session on Tuesday March 17<sup>th</sup> at 1:30pm in the Board Chambers</li> <li>• On Tuesday, March 17<sup>th</sup>, Supervisor Slocum will be hosting an AB60 Workshop for the undocumented population in San Mateo County to learn how to obtain a driver’s license. It will start at 7pm at the Fair Oaks Community Center.</li> <li>• The Fair Oaks Health Center will be celebrating their one year anniversary by hosting a community health fair on Saturday March 21<sup>st</sup> from 9am-Noon. Supervisor Slocum would like to invite the council to join us in celebrating the Health Center.</li> </ul>	
<b>Parks Report</b>	<p>Marlene Finley, Parks Director, provided the following summary:</p> <ul style="list-style-type: none"> <li>• The Board of Supervisors approved Healthy Park Healthy People Bay Area to the Strategic Plan for County Parks.</li> </ul>	

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	<ul style="list-style-type: none"> <li>Currently the Mini-Parks Subcommittee is developing a policy for mini-parks that will be recommended to both the Parks and Recreation Commission and the Board of Supervisors.</li> </ul> <p>Ms. Finley mentioned that she was able to gather information about parks and people in North Fair Oaks:</p> <ul style="list-style-type: none"> <li>50 percent of residents who rent have few backyards in which their children can play.</li> <li>.03 acres of active parks per 1,000 people compared to average of 3 acres of parks per 1000 in other cities in County.</li> </ul> <p>The next steps are the renovation of Flood Park and then adopting a park every year in North Fair Oaks. Ms. Finley also mentioned that the Parks Department is looking at available parcels to create either a linear park or multi-use trail.</p>	
<b>Public Works</b>	<p>Joe Lo Coco, Deputy Director Public Works, provided the following summary with regards to drainage in North Fair Oaks:</p> <ul style="list-style-type: none"> <li>Mandate by the California Regional Water Board</li> <li>Mr. LoCoco mentioned that he is not aware of additional outreach on drainage education but he stated that as far as road division goes, the storm informational sheet is updated. The information can be found on the home page of the Public Works' website.</li> </ul> <p>Councilmember Laura Caplan asked what efforts have been made or are already planned and/or what resources have been identified for drainage.</p> <p>Mr. LoCoco stated that Public Works is currently looking into the effort as well as is the Office of Sustainability.</p>	
<b>NFO Forward Report</b>	<p>Ashley Quintana, NFO Forward, provided the following summary:</p> <ul style="list-style-type: none"> <li>NFO Forward is in the process of interviewing businesses along Middlefield Road. Survey questions consist of contacts, business hours and their parking situation.</li> </ul> <p>Chair Linda Lopez requested that the NFO Forward team make a note</p>	

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	of the parcels that have housing units along Middlefield Road.	
<b>Councilmember Reports</b>	<p>Youth Member Diane Zermeño mentioned that the OYE conference will be held on Saturday May 16<sup>th</sup> at the Fair Oaks Community Center.</p> <p>Legislative Aide Irving Torres noted that the North Fair Oaks Clean-Up event will be held on Saturday May 30<sup>th</sup> from 9am to Noon at the Fair Oaks Community Center.</p> <p>Peggy Jensen, County Manager’s Office, mentioned that Chair Linda Lopez and Councilmember Dale Miller, who are on the Middlefield Road Redesign Selection Committee, will be receiving RFPs for the Middlefield Road Re-design.</p> <p>Ms. Jensen also noted that the next Study Sessions in April and May will be dedicated to council training and development.</p>	
<b>Adjournment</b>	<p>Councilmember Rafael Avendano made a motion to adjourn. Councilmember Beatriz Cerrillo seconded the motion.</p> <p>Meeting was adjourned at 9:15p.m.</p>	

<b>Next Meeting</b>
<p><b>North Fair Oaks Community Council Study Session</b>  <b>Thursday, March 19, 2015 at 7:00 p.m.</b>  <b>Location to be determined</b></p>