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*A Municipal Advisory Council to the
 San Mateo County Board of Supervisors*



Linda Lopez, Chair
 Rafael Avendano, Vice-Chair
 Laura Caplan
 Beatriz Cerrillo
 Mary Martinez
 Dale Miller
 Everardo Rodriguez
 Esperanza Vázquez
 Diane Zermeno, Youth Member
 Jose Rodriguez, Alternate Youth Member

**North Fair Oaks Community Council
 Meeting Minutes**

Thursday, May 28, 2015

7:00 p.m.

Fair Oaks Community Center Multi-Purpose Room, 2600 Middlefield Road, Redwood City

Issue	Discussion	Decision/ Next Step/Action
Roll Call	<p>Present: Rafael Avendano, Laura Caplan, Beatriz Cerillo, Linda Lopez, Mary Martinez, Dale Miller, Everardo Rodriguez, and Diane Zermeno</p> <p>Absent: Esperanza Vasquez</p>	
Public Comment	<p>Josh Griffith, Principal at Fair Oaks Elementary School, introduced himself as the new principal at Fair Oaks Elementary School and expressed his hopes to collaborate with the Council in the future.</p> <p>Heather Peters, County Department of Housing, mentioned that she has been hired on as an additional staff person by the County to work on affordable housing issues.</p>	
Approval of Minutes	<p>Minutes for the NFOCC meetings dated April 23, 2015.</p> <p>Councilmember Dale Miller made a motion to approve the April 23, 2015 minutes with the changes noted by Councilmember Laura Caplan. Councilmember Everardo Rodriguez seconded the motion.</p> <p>Councilmembers Rafael Avendano, Laura Caplan, Beatriz Cerillo, Dale Miller, Linda Lopez, Mary Martinez, Everardo Rodriguez and Diane Zermeno unanimously approved the minutes.</p>	

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<p>Finalize comments for proposed solutions to problems and concerns relating to Lot Merger and Waverly Place Apartments</p>	<p>Linda Lopez presented the following summary:</p> <ul style="list-style-type: none"> In October of 2014, the residents of the Selby Park Neighborhood provided four proposed solutions to their problems and concerns related to the lot merger and Waverly Place Apartments project, which was approved in October, 2014. The neighbors proposed solutions included red curbs in the Selby Park Neighborhood, neighborhood entry planters, red curbs at entrances to the Waverly Place Apartment Project, and signage. The San Mateo County Department of Public Works (“DPW”) investigated the feasibility of the neighborhood’s proposals and reported its findings to the North Fair Oaks Community Council on March 2015. <p>Chair Linda Lopez had a question about the entry gates/neighborhood street signs on Waverly Place ad on Columbia Ave, specifically insufficient road width for current uses.</p> <p>Joe Lo Coco mentioned that for discretionary signs, the County doesn’t pay for those signs. Speed bumps are also classified as discretionary.</p> <p>Councilmember Ever Rodriguez had a question about the Samartian House’s parking lot and what’s been the progress on share parking.</p> <p>Joe mentioned that the County would be more than happy to facilitate the conversation with the businesses about the idea of share parking.</p> <p>Councilmember Laura Caplan made the recommendation to finalize the proposed solutions to problems and concerns related to the lot merger approved as part of the Waverly Place Apartments project with gathering more information on red curbing and for the County to explore possible funding options for item 7 and 8.</p> <p>Councilmember Dale Miller seconded the motion.</p> <p>Councilmembers Rafael Avendano, Laura Caplan, Beatriz Cerillo, Linda Lopez, Mary Martinez, Everardo Rodriguez and Diane Zermeno approved the recommendation.</p>	

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<p>Recommendation regarding the proposed parking regulation modifications in specified locations in North Fair Oaks including:</p> <ul style="list-style-type: none"> -2601 Spring Street -Douglas Avenue -Spring Street -2929 Flood Ave. -2938 Crocker Ave. -Semicircular Road 	<p>Joe LoCoco, Public Works, presented the following summary:</p> <p>The Department received six separate parking modification requests for which it presently recommends approval. The requested modifications are summarized below:</p> <ul style="list-style-type: none"> . 8 linear foot No Parking Zone at 2601 Spring Street . 4 linear foot No Parking Zone along First Avenue adjacent to 2929 Flood Avenue . Loading Zones along Spring Street (20 linear feet) and Douglas Avenue(15 linear feet) fronting 2601 Spring Street . 35 linear foot Loading Zone at 2601 Spring Street . 29 linear foot 30 minute Time Limited Parking Zone at 2938 Crocker Avenue . 150 linear foot Time Restricted Loading Zone on Semicircular Road <p>Councilmember Laura Caplan was wondering if the loading zone on Semicircular Road was going to have an affect on the nearby school.</p> <p>Joe LoCoco said that wouldn't be a problem.</p> <p>Councilmember Rafael Avendano asked if Public Works could make a future presentation on Road funds.</p> <p>Councilmember Laura Caplan asked if the Sheriff has the official list of red curb locations in the County.</p> <p>Joe mentioned that the Sheriff's Office does have records but coordinates with the Department of Public Works to confirm if the red curbs are official or not.</p> <p>Councilmember Dale Miller made a recommendation to approve the proposed parking regulation modifications in North Fair Oaks.</p> <p>Councilmember Rafael Avendano seconded the motion.</p> <p>Councilmembers Rafael Avendano, Laura Caplan, Beatriz Cerillo, Dale Miller, Linda Lopez, Mary Martinez, Everardo Rodriguez and Diane</p>	

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	Zermeno approved the recommendation.	
<p>Recommendation for an Off Street Parking Exception to allow one existing covered parking space and one uncovered parking space to occur within the 20' front setback.</p>	<p>Tiare Project Planner, Planning and Building Dept., San Mateo County, provided the following summary:</p> <p>PROJECT: 451 3rd Avenue, Redwood City</p> <p>The applicant proposes to remodel the existing 1,265 sq. ft. two-bedroom single-family residence and add 391 sq. ft. to the rear to construct two additional bedrooms in conjunction with the conversion of the home into an adult care facility to accommodate up to five ambulatory and non-ambulatory seniors.</p> <p>Councilmember Dale Miller mentioned that historically, the neighborhood is comprised of small houses, most do not exceed 1500 sq. ft., and there is a lack of parking along the streets. The proposal would have a negative impact on the neighborhood.</p> <p>Jual Fuerte, resident and neighbor on 3rd Ave, recommended that the Council not approve the recommendation because there isn't enough parking in the neighborhood.</p> <p>Councilmember Dale Miller made a recommendation to deny the off-street parking exception for 451 3rd Ave, Redwood City.</p> <p>Councilmember Everardo Rodriguez seconded the motion.</p> <p>Councilmembers Rafael Avendano, Laura Caplan, Beatriz Cerillo, Dale Miller, Linda Lopez, Mary Martinez, Everardo Rodriguez and Diane Zermeno denied the recommendation.</p>	
<p>Recommendation regarding the request by Launchpad, Inc., doing business as Man Crates, at 2694 Middlefield Road, for the approval of a Certificate of</p>	<p>Melissa Ankrikopoulos, Planning and Building Dept., San Mateo County provided the following summary:</p> <p>PROJECT: 2694 Middlefield Road, Redwood City</p> <p>Launchpad Inc., doing business as Man Crates, sought a Certificate of Public Convenience or Necessity from the County needed to secure a license to sell alcoholic beverages at their facility located at 2694 Middlefield Road in the unincorporated Redwood City area. As part of the process for consideration of such a request, the County seeks the recommendation of the North Fair Oaks Community Council.</p>	

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<p>Public Convenience or Necessity, a requirement of the Alcoholic Beverage Control for issuance of a license to sell alcoholic beverages in California.</p>	<p>Councilmember Dale Miller asked if the license would be transferable. Melissa Ankrikopoulos explained that the license is transferable but a new owner would be required to secure a Certificate of Public Convenience or Necessity as well.</p> <p>Jon Beekman, founder of Man Crates, explained that his business is an online service that lets users ship sealed crates filled with collections of gifts for men.</p> <p>The representative from the Sheriff’s Office noted that they have no reason to disapprove the recommendation.</p> <p>Councilmember Mary Martinez made a motion to approve the Certificate of Public Convenience or Necessity to Launchpad, Inc., for the premises at 2694 Middlefield Road as required by the California Department of Alcoholic Beverage Control, the agency that issues licenses to sell alcoholic beverages, with the following conditions:</p> <ul style="list-style-type: none"> . The applicant will endeavor to employ local youth, particularly during seasonal hiring; . The applicant will endeavor to employ local residents; . The applicant will not promote local alcohol sales in North Fair Oaks; and . The applicant will annually report to the North Fair Oaks Community Council regarding its efforts to fulfill the conditions. <p>Youth member Diane Zermeno seconded the motion.</p> <p>Councilmembers Rafael Avendano, Beatriz Cerrillo, Linda Lopez, Mary Martinez, Esperanza Vasquez and Diane Zermeno approved the motion.</p> <p>Councilmember Dale Miller and Laura Caplan abstained.</p> <p>Motion passes</p>	
<p>Supervisor’s Report</p>	<p>Irving Torres, Legislative Aide to Supervisor Slocum, reported the following:</p> <ul style="list-style-type: none"> • On May 30th, the NFOCC will host the third annual Be Seen Keepin’ It Clean from 9 a.m. to Noon. The start location will be 	

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	<p>at the Fair Oaks Community Center.</p> <ul style="list-style-type: none"> On June 6th, the Second Annual Bicycle Rodeo will be held from 10am to 2 p.m. The event will be held at the Fair Oaks Community Center. The event co-sponsors include: San Mateo County Commute Alternatives Program, Supervisor Slocum, Peninsula Traffic Congestion Relief Management, San Mateo County Sheriff's Office, the Siena Youth Center, and the California Highway Patrol. 	
<p>Office of Sustainability</p>	<p>Andrea Chow, Office of Sustainability (OOS) Coordinator, reported the following:</p> <p>At the Community Council's request, Ms. Chow provided a demonstration of the new "Report It! SMC" application. She said it will officially launch at the Clean-up Day on May 30th. Before the event, OOS staff is partnering with NFO Forward staff to train youth volunteers who will teach people how to download and use the app. OOS staff will be staffing the Clean-up Day to outreach for the app.</p>	
<p>NFO Forward Report</p> <p>Approve the recommendation from the North Fair Oaks Public Art Workgroup for mural designs on three County-owned utility boxes.</p>	<p>Ellie Dallman of the NFO Forward Outreach team provided the following summary:</p> <ul style="list-style-type: none"> The North Fair Oaks Community Plan envisions a vibrant, safe and healthy community that includes public art highlighting the local history and cultural background of the community. A Call for Artists was released on April 17, 2015 inviting local San Mateo County artists to submit mural designs for three County owned utility boxes on Middlefield Road and 5th Avenue. Installation of the art will be completed between June 1, 2015 and July 31, 2015, and \$500 stipend will be awarded to the winning artist for designing and painting each utility box. <p>Councilmember Rafael Avendano made a motion to approve the mural designs for two of the County-owned utility boxes and to postpone approval on the third mural planned for the box near Garfield Elementary School asking that the artist provide a different design.</p> <p>Youth member Mary Martinez seconded the motion.</p> <p>Councilmembers Rafael Avendano, Laura Caplan, Beatriz Cerrillo, Linda Lopez, Mary Martinez, Everardo Rodriguez and Diane</p>	

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	Zermeno approved the motion.	
Councilmember Reports	<p>Youth Member Diane Zermeno mentioned that the Avid Youth group at Sequoia High School will be holding a fundraiser on Friday, June 5th.</p> <p>Councilmember Rafael Avendano mentioned that the Siena Youth Center will unveil a new mural film that the New Voices for Youth produced. The film will be shown next Wednesday, June 3rd at 6 p.m.</p>	
Adjournment	<p>Councilmember Linda Lopez made a motion to adjourn. Councilmember Rafael Avendano seconded the motion.</p> <p>Meeting was adjourned at 9:30 p.m.</p>	

Next Meeting
<p>North Fair Oaks Community Council Study Session Thursday, June 18, 2015 at 7:00 p.m. Location to be determined</p>