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Linda Lopez, Chair
 Rafael Avendano
 Laura Caplan
 Beatriz Cerrillo
 Dale Miller
 John Shott
 Esperanza Vazquez

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*A Municipal Advisory Council to the
 San Mateo County Board of Supervisors*

**North Fair Oaks Community Council
 Special Meeting Minutes**

Date: 8/28/14

Time: 7:00 p.m.

Location: Fair Oaks Community Center Multipurpose Room

Issue	Discussion	Decision/ Next Step/Action
Roll Call	Present: Rafael Avendano, Beatriz Cerillo, Linda Lopez, Dale Miller, John Shott Esperanza Vasquez Absent: Laura Caplan	
Public Comment	Ashley Quintana, NFO Forward has partnered with Landsystem Landscapes for an event called Park(ing) Day! "PARK(ing) Day is an annual, worldwide event where artists, activists, and citizens independently (but simultaneously) turn metered parking spots into "PARK(ing)" spaces: temporary public parks and other spaces for people to enjoy. PARK(ing) Day is a non-commercial project, intended to promote creativity, civic engagement, critical thinking, unscripted social interactions, generosity and play. The event will be held on September 19 th on Middlefield Road between 3 rd and 4 th Ave.	
Approval of Minutes for Council meeting on July 24,2014	Councilmember John Shott made a motion to approve the minutes for July 24, 2014. Councilmember Rafael Avendano seconded the motion. The motion was unanimously approved by the following councilmembers: Rafael Avendano, Beatriz Cerillo, John Shott, Linda Lopez, Dale Miller, and Esperanza Vasquez unanimously approved the minutes.	
Recommendation to SMC Board of Supervisors on Middlefield Road	Peggy Jensen, County Manager's Office review key data/input provided to the Council in preparation for the decision regarding the Middlefield Road Redesign.	

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<p>Redesign</p>	<p>Throughout the outreach process over the past 6 months, about 2,100 people shared their ideas through surveys and community meetings. There was consensus around the following:</p> <ol style="list-style-type: none"> 1. Safety for all users 2. Access for all users 3. Creation of an attractive “main street” through improvements of the streetscape including more vegetation, cleanliness, and zoning and building. 4. Creation of an active and vibrant space through community gathering spaces and by bringing public art to the community. <p>This was also common themes in the North Fair Oaks Community Plan.</p> <p>Throughout the community meetings, the design of Middlefield Road came down to two. One was a four lane roadway that included a bike lane, parallel parking and six to eight foot sidewalk.</p> <p>The alternative option is a three lane roadway with a center lane that included wider sidewalks and wider bike lanes.</p> <p>Other consideration were raised by the community which include pedestrian safety, bike safety, emergency vehicles, delivery trucks, and side street congestion.</p> <p>Based on the input raised by the council at the Study Session last week, a draft recommendation for the council to consider was created.</p> <p>A) The NFOCC recommends that the Board of Supervisors direct staff to develop a preliminary design for the reconstruction of Middlefield Road between 5th and Pacific Avenues that includes the following elements:</p> <ol style="list-style-type: none"> 1. Three traffic lanes 2. Bike lanes 3. Sidewalks wide enough to accommodate street amenities including: <ol style="list-style-type: none"> A. Benches and other seating B. Greenery C. Street and pedestrian lighting D. Trash and recycling receptacles o Street art E. Public spaces 4.Parallel parking <p>B) The NFOCC also requests that concurrently with the development of the draft design three additional reports be prepared:</p> <ol style="list-style-type: none"> 1. A signalization and traffic management plan for the project area 2. Parking Recommendation 3. A local business sustainability plan <p>C) The NFOCC would like to review and comment on the preliminary design and the initial draft of the three additional reports prior to these documents being finalized.</p>	

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	<p><u>Public Comment:</u></p> <p>Matthew, NFO Resident, stated that he is supportive of the draft recommendation.</p> <p>Penny Durham, NFO Resident, supports the draft recommendation but is hoping that the council conducts more research on this matter. She is concern about the diagonal versus parallel parking topic. She would like data safety difference between diagonal versus parallel.</p> <p>Laura, NFO Resident, wanted to address the concern of the missing street that was not included in the traffic analysis presentation. Laura is not supportive of the recommendation. She mentioned the traffic in Costco and that it has been a problem for the community. She believes that we can improve the roads from Pacific Ave to 5th Ave without losing the four lanes.</p> <p>Captain Mike Maskarich, California Highway Patrol, stated that he analysis the traffic statistics from 2010. 133 traffic accidents on Middlefield Road alone. Six pedestrian accidents and stated that no matter the lane configuration the improvements on Middlefield Road will help to improve the safety of the community.</p> <p>Public comment closes.</p> <p>Chair Linda Lopez would like Department of Public Works to discuss the missing streets. Joe LoCoco mentioned do not have the data but mentioned that there are other streets that are similar to the side streets. Joe will check with staff and generate the data to include the streets. Chair Lopez would like to include the streets.</p> <p>Councilmember Rafael Avendano stated that at the last meeting the council receive case studies and that the recommendation allows to give the council more time to look at the design and finalize it. He also mentioned that the Park(ing) Day event will provide an opportunity for the community to see how the Middlefield Road redesign will look like. It's a promise community and this project will have an impact for future generations and that it's important that we keep the culture for the people who are living there.</p> <p>Councilmember John Shott mentioned the following:</p> <ol style="list-style-type: none"> 1. Curb to curb spacing be set and can't be done 2. From the Consultant at the Study Session last week that three lanes can be done and more traffic controls should be in place 3. Parking is an issue and without coming up with a parking plan it will be a hardship for the businesses along Middlefield Road. <p>Councilmember Esperanza Vazquez would like to address the issue of speeding and the community officer who tickets people who are there and not. Traffic analysis should be considered and a parking structure be built at the same time.</p> <p>Councilmember Beatriz Cerillo stated that parking spaces are needed for Middlefield Road. Identifying empty lots that could be use to build a parking</p>	

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	<p>structure.</p> <p>Chair Lopez mentioned that this is an opportunity for the community and for the business along Middlefield Road. She also mentioned there are tradeoffs</p> <p>Councilmember Dale Miller mentioned that the staff recommendation reflects what the community and council has been mentioning throughout the process. He suggested to change Parking Recommendations to Parking Solutions.</p> <p>Councilmember Dale Miller made a motion approve the Middlefield Road Redesign draft recommendation with a change on Part B Parking Recommendation to Parking Solutions.</p> <p>Councilmember Rafael Avendano seconded the motion.</p> <p>The motion was unanimously approved by the following councilmembers: Rafael Avendano, Beatriz Cerillo, John Shott, Linda Lopez, Dale Miller, and Esperanza Vasquez unanimously approved the recommendation.</p> <p>Next steps with Middlefield Road Redesign Recommendation:</p> <ul style="list-style-type: none"> A. September 23 7-9pm at the Fair Oaks Community, in which their will be a community meeting to communicate recommendation that will be presented to the Board of Supervisors on October 21. B. After presentation to Board of Supervisors Department of Public Works will develop an Request for Proposal for Roadway Design Consultant as final design is being developed. The Council will receive regular updates and opportunities for input. 	
Adjournment	<p>Councilmember Rafael Avendano made a motion to adjourned the meeting.</p> <p>Councilmember John Shott seconded the motion.</p> <p>Meeting was adjourned at 8:30 p.m.</p>	

Next Meeting
<p>Date: North Fair Oaks Community Council Study Session 9/18/14</p> <p>Time: 7:00 p.m.</p> <p>Location: Multi-Purpose Room</p>